

NOTICE TO BIDDERS

Notice is hereby given that the Kokomo School Corporation will be receiving sealed bids at the Administrative Service Center, Superintendent's Office, located at 1500 South Washington, Kokomo, Indiana, until 1:00 p.m., local time, Thursday, November 2, 2017 for the Sycamore Elementary School Furniture Package.

Each bid proposal shall include all labor, material and services necessary to complete the project in strict accordance with the drawings and specifications as prepared and on file in the office of MSKTD & Associates, Inc., 1715 Magnavox Way, Fort Wayne, Indiana 46804.

The Project includes the delivery and assembly of all furniture. The Owner will move the furniture from the place of designated assembly to the final areas.

The bids shall be a single prime, lump sum. The bid opening will be public.

Bids shall be properly and completely executed in accordance with the Instructions and Supplementary Instructions to Bidders and shall be submitted on the most current version of Indiana Form 96 and the Supplementary Bid Form included in the specifications.

A Bid Bond in the amount of 5% of the bid shall accompany each bid.

A Prebid Meeting will be held at 11:00 a.m., local time, Monday, October 16, 2017 at the project site located at 1600 East Sycamore Street, Kokomo, Indiana.

Bidder shall contact Tom Roache, (765) 454-7110, to schedule access to areas being worked on.

Deadline for questions regarding the bid is 2:00 p.m., local time, Monday, October 23, 2017. The final addendum will be issued on Friday, October 27, 2017.

Voluntary alternates to be submitted electronically by 2:00 p.m., local time, Monday, October 23, 2017 to Amber Kolkman, alk@msktd.com.

Indiana State Gross Retail and Use Tax is not to be included in the Bid Price, as Kokomo School Corporation is tax exempt. The provision shall apply both to transactions between Kokomo School Corporation and the Unified Contractor and any subcontractors, and to transactions between the material suppliers to the Unified Contractor and any subcontractors.

A Performance Bond and Payment Bond in the amount of 110% percent of the contract price shall be required upon notification of the successful bidder prior to signing of the contract.

Bids shall not be modified, withdrawn or canceled, without the Owner's written consent, for a period of ninety (90) calendar days commencing from the day bids are received.

All bids shall be itemized, and all signatures must include the corporate position of the signer and shall be properly notarized.

The successful bidder will be required to furnish insurance covering Workmen's Compensation, Public Liability and Property Damage, and any other which may be required, before the contract can be signed and issued.

The Owner reserves the right to waive any formalities and informalities or to reject any and all bids. The Owner shall accept bids which, in his judgment, are in his own best interests, subject to the limitations of Indiana law. Bids received after the time set to receive bids shall be returned unopened.

Documents may be purchased from Eastern Engineering, 1239 Wells Street, Fort Wayne, Indiana, 46808, or from their Muncie or Fishers, Indiana offices. Contact Eastern Engineering at (260) 426-3119 for purchase price and instructions on how to obtain the documents. Only full sets of documents will be printed, partial sets will not be allowed. The cost for purchasing the documents is non-refundable. Additional documents shall be available for inspection at MSKTD & Associates, Inc.

The construction must be completed as follows:

1. Board Meeting to award contract, November 6, 2017.
2. Letter to Proceed, November 8, 2017.
3. Submittals to be completed within 30 days from the date the contract between Contractor and Owner has been executed.
4. Furniture to be delivered December 26 through December 29, 2017.

Marsha Bowling
Kokomo School Corporation
Board President

Stephanie McClelland
Kokomo School Corporation
Board Secretary